



Executive (Outreach & Volunteer Coordination) **Location : Goa**

Sanjeevani...Life Beyond Cancer, an award winning Public Trust, works across the entire section of cancer care – community outreach to create awareness, prevention, early detection of cancer and providing care, counseling and rehabilitation to persons fighting cancer.

We invite change makers with a passion to bring about a positive change in the lives of underprivileged sections of the society, having excellent inter-personal and communications skills, demonstrated capability of having led large teams and managing a volunteer network, to join us.

Work Week	:	Mon to Saturday
Timing	:	9 am to 6 pm
Qualifications	:	Post Graduates with experience in Outreach
Work Exp	:	Minimum one year experience
Language Proficiency:	:	English, Hindi (both written and spoken)
IT Proficiency	:	Proficient in MS Office

Compensation

Probation (1 year)	:	Rs 18000/ per month
After Confirmation	:	Rs 20000/- per month + Performance Linked Incentive

KRAs

- Creating and identifying internship and volunteering opportunities
- Coordinating with Colleges, Corporates', NGO partners, NSS, NYC, NCC, Social clubs (viz., LIONS Club/ Rotary Club etc.) to execute collaborative activities.
- Managing interns / volunteers
- Planning and execution of volunteering projects

Please apply thru email addressed to careers@sanjeevani-lifebeyondcancer.com and mention “Application for Executive (Outreach & Volunteer Coordination)” in email subject line and attach your CV with details of past experience and achievements

Last Date to apply : 30th August 2022.

To know more about us visit www.sanjeevani-lifebeyondcancer.com or call our helpline 8691000800 (between 10 am to 11am – Mon to Fri).